TEMPLE
UNIVERSITY LIBRARIES

Academic Assembly of Librarians
Steering Committee
Tuesday, October 19, 2021
2:00 pm

Zoom: https://temple.zoom.us/j/8788232907

Attendees
Aslaku Berhanu, Caitlin, Rebecca, Joe, Emily, Vitalina Nova
Guests: Nancy, Jasmine

Agenda

1. Approve Minutes of September Steering Committee Meeting

2. Report from Dean of Libraries (Lucia)

    a. Budgeting process, approach to organizational performance indicators

        i. Issues with Press, revenue vs. mission focus, moving toward more

        complete integration with the Libraries

            1. Relevant to second review of RCM, which is currently

            underway at the University

            2. Joe and Mary-Rose have provided their feedback

    b. ARL Board activities, Forum and Fall meeting

    c. Starting a conversation with the Diversity and Inclusion Committee

        i. Hoping to make a more substantive change re: staff diversity

        ii. Need to be more aggressive with candidate pools

    d. Five priorities established by President Wingard (Joe did not record verbatim)

3. Report from Selection and Appointment Committee (Berhanu)

    a. Performing Arts Librarian search

        i. 11 candidates submitted applications

        ii. 4 were invited to interview via Zoom

        iii. 3 selected as finalists, invited to campus to interview

        iv. Final candidate has been submitted to Dean Lucia for consideration

4. Preliminary agenda prep for November 9 GA meeting

    a. Process for gathering GA questions for Dean / open forum

        i. Google Form? Could be a good option to keep things organized

        ii. Include option to present yourself, or remain anonymous

    b. Joe requested that the questions be sent a day ahead of the meeting

    c. Recommendation to have the deadline for submission be the Friday before the meeting

        i. Will that give us enough time to fill the agenda if we don't get many submissions?

        ii. Joe expressed that he is fine taking questions from the floor day-of

    d. Add HSL librarians incorporation into TAUP to the agenda

        i. More of a general update, not details on rank etc.

        ii. Erin will ask Richie if he wants to share anything in particular

        iii. Katy Rawdon (current PARA chair) has been consulted

5. Update on HSL Librarians inclusion in TAUP (Lucia)

6. Projects resulting from AAL membership survey

    a. Update on AAL documentation storage

        i. Moving away from Atlassian (Confluence, Jira, etc.)

        ii. Prior to Confluence, AAL info was available on a public WordPress site

        iii. This information is of interest to both internal and external audiences (like potential job candidates), so it would be advantageous to keep it available publicly

            1. The bylaws don't officially require this, but we should still pursue it

        iv. Recommendation: go back to using the [WordPress site](#) we used before

            1. Should we move the existing archive that we've created in Confluence there, or is that site intended for current information?

        v. We will retain access to Confluence for now, but user accounts will start being deleted by the end of the year

        vi. Emily will respond to Cynthia to confirm that AAL content is safe after December 2021

    b. Update on nominations and elections working group

        i. Erin invited those who served most recently to be on this group

        ii. Erin invited an additional person (from LRS) to balance the membership

        iii.   Members will be Karen Kohn (lead), Jessica Lydon, Josue Hurtado, Sarah Jones, Kim Tully

   c. Update on creation of committee "best practices"

       i.   Working group has not yet met

       ii.   Rebecca will reach out to Caitlin and Vitalina to schedule a first meeting

7. Old business

8. New business

   a. Yearly rank letters, sent out by Richie: Are these required as per some documentation? Richie would like to stop having to send them.

   b. Suggestion: now might not be the right time to stop, since we have 5 new TAUP CBU members

   c. Is there a way to incorporate this into the process PARA already does, which includes notifying individuals who are eligible for promotion and contract renewal?

   d. Erin will talk to Katy and/or Richie to figure out next steps

   e. Consensus that this information is helpful, but SC is open to a different method for distribution

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